**­­­A Memorandum of Understanding**

**between**

**The Lancashire Cricket Board (LCF)**

**and**

**The Liverpool and District Cricket Competition an ECB Premier Cricket League**

**("the L&DCC")**

 **(1st October 2013 - c30th November 2019)**

This is a non-binding memorandum of understanding (**MoU**) which sets out the framework for the development of recreational cricket in the Liverpool and District Cricket Competition ECB Premier Cricket Leaguein the period 1 October 2013 to 30 September 2017. No party intends to create legal relationships by entering into this non-binding Memorandum of Understanding. Accordingly, no party shall be liable to any other for any delay or default in performing any provision set out in this non-binding Memorandum of Understanding.

**ECB Appendix 1** P 4-6 sets out the development priorities agreed between LCF & L&DCC.

**ECB Appendix 2** P 30-31 gives the appropriate elements of the Memorandum of Understanding between ECB, EWCT and the Recreational Assembly on behalf of County Cricket Boards and ECB Accredited Premier Leagues agreed on 8th May 2013

1. Timeframe

The MoU shall relate to the funding period from 1 October 2013 to 30 September 2018 (by one-year ECB extension.)

This MoU relates to the L&DCC and the LCF from 15 November 2018 to c15 November 2019

2. Common Purpose for County Network

The L&DCC will work with partners in the County Network to implement the ECB/Sport England Memorandum of Understanding ("MoU") as published by ECB in 2013. L&DCC will work with the Lancashire County Board ("LCF") to implement LCF Service Outcomes ("SO"s) 1 to 5.

**S0 1** A quality and enjoyable cricket experience in educational settings

**S0 2**  Sustain a vibrant and successful club and league network

**S0 3** Providing opportunities to participate that meet the needs of the customer

**S0 4**  To identify and develop talent at all levels

**S0 5** Lancashire Cricket Board provides effective business and financial support

3. Impact Measurement

Further the L&DCC will work with LCF to develop impact measures in the form of key performance indicators to assess the impact of the activity.

4. Self Assessment

 L&DCC will contribute to and support the annual self-assessment led by LCF.

5. Partnership

Nothing in this MoU is intended to, nor shall it create, any partnership, joint venture or other legal contract between LCF and L&DCC

Please sign and return to us the attached copy of this document to confirm your agreement to this.

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For and on behalf of LCF

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Role \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Role \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_**

For and on behalf of L&DCC ECB Premier Cricket League

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Role \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Role \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

ECB Appendix 1

1 County Network

1.1 The County Network shall comprise of all:

* County Cricket Boards
* Minor County Cricket Clubs
* First Class County Cricket Clubs (subject to a separate MoU)
* ECB Accredited Premier Leagues

1.2 The County Network shall work in partnership to provide a:

* Coherent offer to players and clubs
* Coherent player pathway

1.3 The County Network will be held jointly accountable for:

* Developing a robust, supportive and constructive working relationship
* Planning, resourcing and delivering joint programmes and initiatives
* Driving economies of scale in back-end business functions
* Working to common core policies

1.4 The County Network will strive for organisational excellence through shared ways of working:

* Adopting a clear joint purpose
* Agreeing and working towards achieving clear common outcomes
* Delivering joint action plans that are clearly led by local insight
* High performing organisational characteristics
* Continual improvement based on robust self-assessment
* Common lines of accountability for investment
* Developing and/or recruiting people with specific and appropriate skills

**2. Strategic Priorities**

2.1 The County Network will focus on common strategic priorities that contribute to a single outcome measure to achieve ‘more people playing more regularly in teams’:

2.2 The County Network will focus on three strategic themes to achieve this:

* Recruiting new players
* Retention of existing players
* Development of the most talented players

2.3 Specifically the County Network will focus on common impact measures:

* Retention of existing frequent players
* Increased frequency of existing infrequent players
* New players from specific groups with proven latent demand:
	+ 14 - 16 year olds
	+ South Asian Communities
	+ People with a Disability
* Increased retention of players at key transition points:
	+ School to Further Education
	+ Further Education to Higher Education
	+ Education to Club and broader community opportunities
* Bringing recently lapsed players back
* Identifying and developing the most talented players

3 Ready to Invest

3.1 A County Cricket Board is deemed ‘Ready to Invest’ where it has satisfactorily:

* Agreed a joint Outcomes Framework with its County Cricket Club and/or ECB Accredited Premier League
* Demonstrated commitment to insight-led action planning that informs 2013/2014 investment
* Undertaken a robust self-assessment against High Performing CCB characteristics

3.2 A Minor County Cricket Club and ECB Accredited Premier League is deemed ‘Ready to Invest’ where it has satisfactorily engaged with, and supported, their respective CCB(s) in carrying out the actions set down in Section 3.1 in addition to the specific requirements as detailed in Annex 5 respectively.

 Prior to each release of funding the NYSD ECB Accredited Premier League will need to provide evidence of satisfactory progress against each of the Core Roles and Responsibilities as detailed in Appendix 2

# L&DCC/LCF/ECB

**The L&DCC is an ECB Premier League**

**November 2018: LDCC/LCF MoU extension for one a year continuation into 2019**

**Core Cricket Program and Engagement with the County Network:**

**Memorandum of Understanding and Action Plan:**

**November 2018 for 2019**

The L&DCC/LCF MoU 2018 was evaluated on 15 November 2018 by the L&DCC and the Lancashire Cricket Foundation**.**

**A key aim of our work in 2018/2019 and ongoing is further to** **implement the ECB/Sport England** **Memorandum of Understanding** ("MoU") as published

by ECB in 2013 and to work with the **Lancashire County Foundation** ("LCF") to implement **LCF** **Service** **Outcomes** ("SO"s) **1 to 5.**

**We aim to address** all relevant sections of this documentation and specifically sections 9.1 / 9.2 / 9.3 Annexe 5 1.b, **during the period 1st October**

**2013 to 17th November 2019.**

To this end we have identified an overall plan encompassing main priority area and which, following meetings between LCF and the L&DCC

in 2013 - 2019, is now part of an ongoing MoU processes

Outline Summary of Priorities for 2019

1. **To Continue to Implement** the ECB/Sport England Memorandum of Understanding ("MoU") August 2013 9.1 / 9.2 / 9.3 Annexe 5 1.b, more fully in 2019
2. **To** **embed and extend the review of outcomes** from the 2018 et al L&DCC/LCF retention and return of players plan in 2019.

**3. To implement L&DCC “Priority Area 18” in 2019: New.**

# To put in place and successfully to operate the “Revised L&DCC Management Structure” November 2018 overwhelmingly voted into being at the SGM called for this purpose on 6th November 2018 by member clubs in full compliance with the Constitution of the L&DCC

**MANAGEMENT COMMITTEE**

1. **DISCIPLINARY SUB COMMITTEE**
2. **3rd X1s SUB COMMITTEE**
3. **CLUB AND GROUND SUB COMMITTEE**
4. **JUNIOR LEAGUE SUB COMMITTEE**
5. **WOMEN’S AND GIRLS SUB COMMITTEE**
6. **CUP COMPETITIONS SUB COMMITTEE**

The primary purpose of this newly created structure is to develop, enhance and promote the L&DCC using a more modern and streamlined management structure that more accurately reflects the demands on the L&DCC

**4. To implement L&DCC “Priority Areas 19-21” in 2019: New.**

**To address ECB PRFPs 2019 as set out by ECB for 2019**

**LCF** **Service Outcomes** ("SO"s) **1 to 5 2013 and ongoing are as follow:**

**LCF S0 1** A quality and enjoyable cricket experience in educational settings

**LCF S0 2**  Sustain a vibrant and successful club and league network

**LCF S0 3** Providing opportunities to participate that meet the needs of the customer

**LCF S0 4**  To identify and develop talent at all levels

**LCF S0 5** Lancashire Cricket Board provides effective business and financial support

[**http://www.lancashirecricket.co.uk/index.php/clubs-leagues/index.1.html**](http://www.lancashirecricket.co.uk/index.php/clubs-leagues/index.1.html)

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| **Priority Area 1.** **Implementation of ECB Memorandum of Understanding in L&DCC/LCF 2019** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review dates** |
| **1. Implementation of** **ECB/Sport England** **Memorandum of Understanding** **August 2013****9.1 / 9.2 / 9.3/** **Annexe 5 1.b** | **SO 2** | Each ECB Accredited Premier League to develop an MOU and action plan with their respective CCB(s) that details joint initiatives with shared KPIs that focus on b1 A clear participation offer to be made to all players and clubs b2 A coherent talent pathway to be followedThis should cover, as a minimum, the following:* Plans to strengthen working relationships
* Specific delivery plans for joint programmes and activities
* Specific plans to provide economies of scale across the two organisations
* Clear adherence to common policies
 | LCF Management Teamin conjunction withL&DCCManagement Committee | Clinton Perren Paul BrysonJohn W/Chris W  | Allocation of timeDuplication costs at 10p per sheet or less | Year on Year approval by ECB | LCF/L&DCC pre/mid and end of season meetings March 2019 June 2019 /Oct/Nov 2019 Ongoing 1st Oct 2013 -Nov 30th 2019 |
| **1.1****Plans to strengthen working relationships** | **SO 2** | The establishment of a programme of a minimum of three meetings per annum at Old Trafford between the LCF Management Teamand the L&DCCManagement Committee * Pre-Season March 2019
* Mid-Season June 2019
* End of Season Nov 2019
 | LCF Management Teamin conjunction with L&DCCManagement Committee | Clinton Perren Paul BJohn W/Chris W | Allocation of timeDuplication costs at 10p per sheet or less | Approval by ECBFeedback from clubs | March/June Oct 2019and ongoing 1st Oct 2013 - Nov 30th 2019 |
| 1.2.1 Setting up meetings | **SO 2** | Finalise dates for meetings | LCF Management Teamin conjunction with L&DCCManagement Committee  | Clinton Perren /Paul B /CW | Allocation of time | Meetings taking place | LCF/L&DCC pre, mid and end of season meetingsMarch/June /Nov 30th 2019 and ongoing 1st Oct 2013 - Sept 30th 2019 |
| 1.2.2 Sharing premier league information  | **SO 2** | L&DCC routinely to share with LCF progress achieved viz ECB ongoing Premier League targets' | L&DCCManagement Committeein conjunction with LCF Management Team | Clinton Perren /Paul B /CW | Allocation of time | Meetings taking place | LCF/L&DCC mid-season meetingsMarch/June Oct 2019and ongoing 1st Oct 2013 - Nov 30th 2019 |
| 1.2.3 LCF at L&DCC meetings | **SO 2** | L&DCC to invite LCF official(s) to speak at Cr Co meetings in 2019 and to Captains Conference March 2019 and ongoing | L&DCCManagement Committee in conjunction with LCF Management Team | Clinton Perren Paul BrysonJohn W/Chris W  | Allocation of timeDuplication costs at 10p per sheet or less | LCF official(s) speak at L&DCC meetings | LCF/L&DCC preseason and Oct end of season meetingsApril/June/Oct 2018and ongoing 1st Oct 2013 - Nov 30th 2019 |

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| ***Priority Area 2.*** ***Review outcomes from the 2013 L&DCC/LCF plan****.* |
| ***Key L&DCC Issue*** | ***LCF******SO***  | ***Action to be taken*** | ***Lead by*** | ***Official(s) involved*** | ***Resource implications*** | ***Success criteria/Impact Evaluation*** | ***Review date*** |
| ***2. A Review of the success of player retention measures in the L&DCC as exemplified by the number of 3rd XI players 2014 to 2015*** | ***SO 3*** | *To review and reinsert as and if in the light of feedback from the club 3rd XI review Oct 2014* | *LCF Management Team**in conjunction with* *L&DCC**Management Committee* | *Bobby D/ Paul B**John W/Chris W* | *Allocation of time**Duplication costs at 10p per sheet or less* | *Meeting takes place* | Oct 2015/March 2016April 2016/June 2016/Oct 2016*and ongoing 1st Oct 2013 - Sept 30th 2017* |

Embedded +See MoU 2013 +See MoU 2014+ See MoU 2015 +See MoU 2016 Conceded games

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| **Priority Area: 3.** **2014 To develop new competitions** within the L&DCC area that will further encourage **player return and retention in the over 40s Age Group.** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| **3. Player return and retention** | **SO 2/3** | ECB/LCF to arrange a meeting with LCF Leagues Autumn 2015 | ECB/ LCF Management Teams | ECB Business Managers/ LCFBobby D | Allocation of timeDuplication costs at 10p per sheet or less | Meetings takes place | Oct 2015LCF/L&DCC End of Season meeting 2015and ongoing 1st Oct 2013 - Sept 30th, 2017 |
| 3.1 The development of an**The L&DCC Over-40s** Midweek t20 Competition. | **SO 2/3** | Discuss at LCF/L&DCC meeting Oct 2015 | LCF Management Teamin conjunction with L&DCCManagement Committee | Bobby D/ Paul BJohn W/Chris W  | Allocation of timeDuplication costs at 10p per sheet or less | Issue 3.1 is raised at meetings Establishment of Over 40s Competition in L&DCC by 2015 | Oct 2015/March 2016April 2016/June 2016/Oct 2016and ongoing 1st Oct 2013 - Sept 30th 2017 |
| 3.2 The possible extension of L&DCC **Winter League** cricket  | **SO 2/3** | Discuss at LCF/L&DCC meeting Oct 2015 | LCF Management Teamin conjunction with L&DCCManagement Committee | Bobby D/ Paul BJohn W/ Chris W  | Allocation of timeDuplication costs at 10p per sheet or less | Issue 3.2 is raised at meetings and discussed.Extension of L&DCC Winter League cricket by winter 2014 | LCF/L&DCC mid and end of season meetingsOct 2015/March 2016April 2016/June 2016/Oct 2016and ongoing 1st Oct 2013 - Sept 30th 2017 |

Embedded + See MoU 2014

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| **2015 Priority Area: 4**To identify and develop high ability ("Elite Group")  **Age Group Players** within the L&DCC area at a level to complement and support the existing LCF Age Group structures in 2015 through the **L&DCC Player Development Programme** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| Continuing success of L&DCC PDP for Age Group players | **SO4** | L&DCC M/C to collate feedback from L&DCC PDP 2015 from participant players and coaches | L&DCCManagement Committee in conjunction with LCF Management Team | John W/ Chris W Bobby D/ Paul B | Allocation of timeDuplication costs at 10p per sheet or less£5,600 - to be offset against L&DCC fines income from 2014  | Issue 4 is raised atmeetings as listedand discussed.Indicative proposal made to L&DCC AGM 2015 | LCF/L&DCC pre/mid and end of season meetingsOct 2015/March 2016April 2016/June 2016/Oct 2016and ongoing 1st Oct 2013 - Sept 30th 2017 |

Embedded + See MoU 2015

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| **2015 Priority Area: 5.** **To offer to develop new structures** using insights from NCPS 2 2014 within the L&DCC area that will further encourage **player return and retention** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| L&DCC/LCF Return and Retention of players following NCPS 3 2015 | **SO 2** | L&DCC to make an offer to clubs to introduce **Regionalisatio**n to Saturday 2nd XI competitions at Div 1 and Div 2 level to minimise travelling distances and to address NCPS 2014 findings | L&DCCManagement Committee in conjunction with LCF Management Team | Chris W/ John W Bobby D/ Paul B | Allocation of timeDuplication costs at 10p per sheet or less | Issue 5 is raised atmeetings as listedand discussed.Indicative proposal made to L&DCC AGM 2015 | LCF/L&DCC pre/mid and end of season meetingsOct 2015/March 2016April 2016/June 2016/Oct 2016and ongoing 1st Oct 2013 - Sept 30th 2017 |

Embedded + See MoU 2015

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| **2016 Priority Area: 6****Support for the ECB Get The Game On Initiative** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| Implement support for the ECB Get the Game On initiative using a signed up League Campaign Manager for ‘Get the Game On’ Campaign demonstrating effective engagement with Game Day Decision makers. | **SO 3** | L&DCC to discuss at M/C and Cr Co proposals to AGM 2016 on points allocations and game start times. | L&DCCManagement Committee  | Chris W/ John W  | Allocation of timeDuplication costs at 10p per sheet or less | Proposals to L&DCC AGM 2016 | LCF/L&DCC pre mid and end of season meetingsApril2016/June 2016/Oct 2016and ongoing Sept 30th 2017 |
| **2016 Priority Area: 7** **As a fully accredited ECB** Premier League in 2016, the L&DCC will implement support for the retention of young players through the NatWest U19 Club T20 by assisting with the administration and the growth of the competition and to examine the integration of this with the existing and longstanding U16s and U21s L&DCC Competitions mas part of its strategy to **recruit and retain players in this Age Group**. |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| **7.1**Expansion of the L&DCC/LCF NatWest U19 Club T20 competition in 2016 | **SO 3** | L&DCC to assist with the administration and the growth of the competition and to examine the integration of this with the existing and longstanding U16s and U21s L&DCC Competitions | L&DCCManagement Committee in conjunction with LCF Management Team | Chris W/ John W Bobby D/ Paul B | Allocation of timeDuplication costs at 10p per sheet or less | An increase in the level of participation in the NatWest U19 Club T20 in the L&DCC as judged at review in Sept 2016 | LCF/L&DCC pre mid and end of season meetingsOct 2015/April2016/June 2016/Oct 2016and ongoing 1st Oct 2013 - Sept 30th 2017 |
| **7.2**Examine the possible integration of the L&DCC/LCF NatWest U19 Club T20 competition into the existing U16s/ U21s competitions in 2016 | **SO 3** | L&DCC to discuss with clubs the possible integration of the NatWest U19 Club T20 with the existing U16s/U21s L&DCC Competitions | L&DCCManagement Committee/Cr Co | Chris W/ John W  | Allocation of timeDuplication costs at 10p per sheet or less | A maintenance of the existing U16s/ U21s competitions in 2016 as judged at review in Sept 2016 | LCF/L&DCC pre mid and end of season meetingsOct 2015/April2016/June 2016/Oct 2016and ongoing 1st Oct 2013 - Sept 30th 2017 |
| **2016 Priority Area: 8.** **To pilot a four league’s U21s competition** that will further encourage **player return and retention in this Age Group and to enhance the opportunities for elite cricketers to progress within the L&DCC** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| L&DCC/LCF Support for elite players in this Age Group across the NW England | **SO 4** | L&DCC to make an offer to the Northern League, the Cheshire County League and the South Cheshire& North Staffs Premier League to pilot a four league U21s interleague competition.  | L&DCCManagement Committee in conjunction with LCF Management Team | John W / Andy GriceBobby D/ Paul B | Allocation of timeDuplication costs at 10p per sheet or less | Indicative proposal made to L&DCC AGM 2016Competition takes place and is evaluated in Sept 2016 | LCF/L&DCC pre mid and end of season meetingsOct 2015/March 2016April 2016/June 2016/Oct 2016and ongoing 1st Oct 2013 - Sept 30th 2017 |

Embedded + See MoU 2016

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| **2017 Priority Area: 9**  **Revised cup and 3rd XI league structures coupled with a retiming of the scheduling of cup fixtures and a rationalisation of the number of cup competitions in some age-groups.** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| Continued L&DCC support for the ECB “Increased Participation in Cricket” objective and to address, partially and initially, the 2017 ECB 2017 **Cricket Unleashed** Strategy *This links to and extends Priority 7 in 2016*:  | **SO 2/3** | Facilitate a reduction of conceded games in the various Cup Competitions. by the L&DCC consulting clubs using a specially set up “2016 Cups Review Group” and via two End of Season 2106 meetings. These consultations will lead to discussions at M/C and Cr Co to generate proposals to L&DCC AGM 2017 on revised cup and 3rd XI league structures coupled with a retiming of the scheduling of cup fixtures and a rationalisation of the number of cup competitions in some age-groups. | L&DCCManagement Committee  | Chris W/ John W  | Allocation of timeDuplication costs at 10p per sheet or less | Proposals to L&DCC AGM 2017Fewer conceded cup games 2017Changes to league structures at Div 1 level in 3rd XI structure | LCF/L&DCC pre mid and end of season meetingsApril 2017/June 2017/Oct - ~~Nov2017~~and ongoing Sept 30th 2018 |
| **2017 Priority Area: 10** **Revised and Improved Communications and Sponsorship Strategies** |
| **Key L& DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| Support and promotion of aspects of the ECB 2017 **Cricket Unleashed** strategy of “Good Governance and Social Responsibility*This links to and extends Priority 11 in 2017*: | **SO 5** | Improve the existing L&DCC Website, Social Media feeds and email circulations. These changes to enhance L&DCC sponsorship income streams and support the funding required for the purchase of up to date kit for use in L&DCC Representative Teams. | L&DCCManagement Committee in conjunction with LCF Management Team | Chris W/ John W Bobby D/ Paul B | Allocation of timeDuplication costs at 10p per sheet or less | An increase in the level and type of L&DCC sponsorship; improvements to [lpoolcomp.co.uk](file:///C%3A%5CUsers%5CHP%5CDownloads%5Clpoolcomp.co.uk) ; twitter and e-circs, as judged at review in ~~Sept 2017~~ | LCF/L&DCC pre/mid and end of season meetingsOct 2016/April2017/June 2017/~~Oct 2017~~and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| **2017 Priority Area: 11.** **Development of the L&DCC Representative Teams in 2017 to enhance a clear pathway through to higher standard cricket for age group cricket to fit in beneath and support the existing LCF/LCC structures as set out under 1.2 P4 of this document.** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| 11.1 Support and promotion of L&DCC/LCF support for elite players in Age Group Cricket across the NW England. *This links to and extends Priority Area 8 in 2016 and 1.2 P4 of this document*: | **SO 4** | The L&DCC to make an extended offer based on the successful 2016 pilot of a “four league U21s interleague competition” beyond the L&DCC, the Bolton Leagues, the Northern League and the South Cheshire& North Staffs Premier League to include other Lancashire Leagues.  | L&DCCManagement Committee in conjunction with LCF Management Team | John W / Andy GriceBobby D/ Paul B | Allocation of timeDuplication costs at 10p per sheet or less | Competitions take place and are evaluated in Sept 2017 | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2017April 2016/June 2017/Oct – ~~Nov 2017~~and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| 11.2 The L&DCC will also enter and actively promote its Representative Teams  | **SO 4** | In the U12s, U14s, Colts, U21s and All Age Competitions. | L&DCCManagement Committee in conjunction with LCF Management Team | John W / Andy GriceBobby D/ Paul B |  | Competitions take place and are evaluated in Sept 2017 | Oct 2016/March 2017April 2016/June 2017/~~Oct – Nov 2017~~and ongoing 1st Oct 2013 - Sept 30th, 2018 |

Embedded + See MoU 2018

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| **2018 Priority Area: 12** To develop, enhance and promote the Women’s and Girl’s game within the Liverpool Gin Liverpool and District Cricket Competition by the creation of a new position of Women and Girls Cricket Officer and who is to join the Cricket Committee |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| 12.1 To create a new position of Women and Girls Cricket Officer to join L&DCC Management Committee as soon as possible in 2018The primary purpose of this newly created position is to develop, enhance and promote the Women’s and Girl’s game within the Liverpool Gin Liverpool and District Cricket Competition. | **SO 4** | Indicative proposals to be made to L&DCC AGM 2018 and confirmative proposals to AGM 2019 | L&DCCManagement Committee  | John W/Chris WLCF Officials as appropriate and available | Allocation of timeDuplication costs at 10p per sheet or less | Appointment of Women and Girls cricket officer made in 2018L&DCC regulations changed to embed this post in perpetuity.Numbers of women and girls playing a form of cricket in the L&DCC increases. | LCF/L&DCC pre/mid and end of season meetingsApril 2018 /June 2018/Oct – Nov 2018and ongoing  |
| 12.2 To write and publicise a job description and main activities for this post | **SO 4** | Advertisement to be posted on <http://www.lpoolcomp.co.uk/news.php?id=3044> plus, social media and copied by email to clubs, to create a new position of Women and Girls cricket officer to join the L&DCC Management Committee as soon as possible in 2018. | JW/CW | John W/Chris WLCF Officials as appropriate and available | Allocation of timeDuplication costs at 10p per sheet or less | Appointment of Women and Girls cricket officer made in 2018L&DCC regulations changed to embed this post in perpetuity. | LCF/L&DCC pre/mid and end of season meetingsApril 2018 /June 2018/Oct – Nov 2018and ongoing  |
| 12.3 The advertisement to make clear that: (i) this is a voluntary position with full expenses associated with the delivery of the above.(ii) L&DCC is looking for a person with a significant interest in and demonstrable experience of the Women’s and Girl’s game who is (iii) a member, or has an identified link with, any of our 41 Member and Associate Member clubs. | **SO 4** | Advertisement to set out fully (i) to (iii) plus de facto 12.4 to 12.8 on website and on social media and to be copied by email to clubs. | L&DCCManagement Committee  | John W/Chris WLCF Officials as appropriate and available | Allocation of timeDuplication costs at 10p per sheet or less | Appointment of Women and Girls cricket officer made in 2018L&DCC regulations changed to embed this post in perpetuity. | LCF/L&DCC pre/mid and end of season meetingsApril 2018 /June 2018/Oct – Nov 2018and ongoing  |
| 12.4 Establish a baseline of current Women’s and Girls activity within the League and our clubs. | **SO 4** | Contacting and discussion with all L&DCC member clubs | L&DCC Women’s and Girl’s Officer | LCF Officials as appropriate and available | Allocation of time at L&DCC meetingsDuplication costs at 10p per sheet or less | Base line recorded and shared.Base line discussed at L&DCC and proposals formulated from it | LCF/L&DCC pre/mid and end of season meetingsApril 2018 /June 2018/Oct – Nov 2018and ongoing  |
| 12.5 Liaise with and form a lasting pathway of communication and co-operation with the Women’s and Girls Cricket section at the Lancashire Cricket Foundation (formerly the LCB). | SO 4 | Contacting and discussion with all relevant LCF Officials | L&DCC M/C L&DCC Women’s and Girl’s OfficerLCF Officials as appropriate and available | John W/Chris WLCF Officials as appropriate and available | Allocation of time for additional meetingsDuplication costs at 10p per sheet or lessTravel Costs | L&DCC Women’s and Girl’s events complement the activities and equivalent structures of the LCF. Ongoing planning in place. | LCF/L&DCC pre/mid and end of season meetingsApril 2018 /June 2018/Oct – Nov 2018and ongoing  |
| 12.6Organise a series of events within the League specifically for Women and Girls. throughout the 2018 season.  | SO 4 | Coordinate use of St Bede’s Cricket Centre on Sunday 8th April 2018 for the hoped for first such event.See also Priority Area 13: | L&DCC Women’s and Girl’s OfficerL&DCC M/C  | John W/Chris WLCF Officials as appropriate and available | Allocation of timeDuplication costs at 10p per sheet or lessTravel Costs | Events take place and are evaluated as having been successful, ongoing planning in place | LCF/L&DCC pre/mid and end of season meetingsApril 2018 /June 2018/Oct – Nov 2018and ongoing  |
| 12.7Be a full member of the L&DCC Cricket Committee. | SO 4 | Attend L&DCC Cricket Committee meetings  | L&DCC Women’s and Girl’s Officer | John W/Chris WLCF Officials as appropriate and available | Allocation of timeTravel Costs | Agenda item Cr Co in perpetuity | LCF/L&DCC pre/mid and end of season meetingsApril 2018 /June 2018/Oct – Nov 2018and ongoing  |

Embedded + See MoU 2019

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| **2018 Priority Area: 13.** To promote the LCF Women’s Soft Ball Cricket events organising at least one L&DCC Festival, further to promote Women’s and Girls Cricket in clubs |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| 13.1 The promotion of Women’s and Girl’s Cricket in the L&DCC | **SO 4** | Liaise with LCF Women’s and Girls Section Investigate viability of one or more Women’s and Girls’ Softball CompetitionsIndoor or Outdoor at a member club | Women and Girls Cricket Officer L&DCCManagement Committee in conjunction with LCF W+G Team | L&DCC Women and Girls Cricket OfficerL&DCC M/C ECB and LCF Officials as appropriate and available | Cost of venueBasic Kit Bats Balls StumpsAllocation of timeDuplication costs at 10p per sheet or lessTravel costs | Competitions take place and are evaluated in Sept 2018Numbers of women and girls playing a form of cricket in the L&DCC increases. | LCF/L&DCC pre/mid and end of season meetingsMarch 2018/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |

Embedded + See MoU 2019

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| **2018 Priority Area: 14** **Implementation of new Sunday 3rd XI Fully Regionalised 4 League Playing Structure post AGM 2018**  |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| 14.1 To reduce the number of defaulted games and levels of fines in this structure….… by taking the proposals in respect of Sunday 3rd XI league cricket as agreed at AGM 2018 and implementing and reviewing them in season 2018. | **SO 2** | Construct a fully regionalised “four-region structure” i.e. L&DCC NE/NW/SE/SW, initially each of 7 or 8 clubs, to replace the existing premier/division1 NE and SW structure and ….…produce 2018 fixtures for same. | L&DCCManagement Committee Fixtures team | Eric Hadfield/Rob DurandL&DCC M/C | Allocation of timeDuplication costs at 10p per sheet or less | A decrease in the level of defaulted games and resultant fining in Sunday 3rd XI league cricket in 2018 | LCF/L&DCC pre/mid and end of season meetingsMarch 2018 / June 2018 / Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |

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| **2018 Priority Area: 15.**  **The establishment of the Liverpool Competition Southport & District Junior Cricket League (LC SD JCL) managed by the L&DCC.**  |
| **Key Issue** | **LCF****SO** | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| 15.1 To prevent the collapse of the S&D ACL Junior Cricket League leaving 9 Comp clubs without Junior Cricket15.2 To Monitor closely the equivalent JCL in the South of the L&DCC (MYCL) with possible merger in future seasons.15.3 Maintenance of competitive Junior League cricket in the relevant Age Groups in the L&DCC.15.4 Keeping the JCL on a sound financial basis. | **SO 2/3** | Discuss at M/C meeting 28/12/18 Discuss at Feeder League meeting 15/02/18 Take over the running of the S&D ACL JCLSet up Liverpool Cricket /Southport District Junior Cricket League. under the full control of the L&DCCEstablish a LC SD JCL sub Committee **(with one rep from S+D)** Announce at pre-season meetings of both leagues.**Create fixtures 2018.****Place fixtures on play cricket U11 U13 u15 U18** **Inform relevant LCF personnel.inc LCH Regional CCM (West)** | L&DCCManagement Committee    | Rob Durand (Comp Fixture Secretary)John W Chris W Paul Bryson | Allocation of timeDuplication costs at 10p per sheet or lessMaintenance of collection of club subscriptions to sustain a viable model going forward. | LCSD JCL Competitions take place LCSD JCL results appear on play cricket …..and are evaluated in Sept 2018 | LCF/L&DCC pre/mid and end of season meetingsMarch 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |

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| **2018 Priority Area: 16.** **To implement the Dual Registration facility between the L&DCC and the S&D ACL in 2018**  |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| **16.1** To increase the participation and retention of players particularly in the lower teams. **16.2** By creating more opportunities for them to play.**16.3** Simultaneously making more players available to clubs.**16.4** Reducing pressures on clubs to concede fixtures owing to a lack of players  | **SO 2/3** | Register players in 2018 on the basis of AGM 2018 Notification 14 under<http://www.lpoolcomp.co.uk/uploaded_files/documents/AGM_Minutes_AGM_2018_.docx> Monitor closely the outcomes of such registrationsMonitor closely potential abuses of such registrations Discuss possible extensions to such registrations in the future. | Reg Secs of L&DCC and S&D ACLL&DCCManagement Committee in conjunction with M/C S&D ACL | Reg Secs of L&DCC and S&D ACLRob Durand Henry RobertsLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of time at critical times in the week by the two Reg Secs of the L&DCC and the S&D ACLAgenda item at Feeder League meetings.Feedback to | Players are registered and used successfully by clubs in both league.Agenda item at Feeder League meetings.Feedback to both leagues at the relevant End of Season meetings. | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th 2018 |

Embedded + See MoU 2019

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| **2018 Priority Area: 17.**  **To increase the number of L&DCC clubs participating in the ECB U19s T20 2018** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| **17.1** To increase L&DCC club participation in the ECB U19s T20 Club KO in 2018.**17.2** Linking to Priority Area 7 from MoU 2016 | **SO 4** | Establish a baseline of current club activity within the League and our clubs in ECB U19s T20 Club KO in 2017 and earlier, using LCF dataContact and discuss issues underpinning non-entries with individual clubsTry to make the process simpler | L&DCCManagement Committee in conjunction with LCF Management Team | EH/RD/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timeConvening of additional meetingsPostings on websiteE-circulations to clubsReports to pre-season meetings  | The number of L&DCC clubs participating in the ECB U19s T20 Club KO in 2018 increases.  | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |

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| **2019 Priority Area: 18.**   **New****To put in place and successfully to operate the “Revised L&DCC Management Structure” as at November 2018** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| 18.1 To put in place and successfully to operate the “Revised L&DCC Management Structure” November 2018 overwhelmingly voted into being at the SGM called for this purpose on 6th November 2018 by member clubs in full compliance with the Constitution of the L&DCC.The primary purpose of this newly created structure is to develop, enhance and promote the L&DCC using a more modern and streamlined management structure that more accurately reflects the demands on the L&DCC | **SO 2** | **Rewrite Constitution for AGM 2019:****Create new Management Structure for 2019 thus****MANAGEMENT COMMITTEE**1. **DISCIPLINARY SUB COMMITTEE**
2. **3rd X1s SUB COMMITTEE**
3. **CLUB AND GROUND SUB COMMITTEE**
4. **JUNIOR LEAGUE SUB COMMITTEE**
5. **WOMEN’S AND GIRLS SUB COMMITTEE**
6. **CUP COMPETITIONS SUB COMMITTEE**
 | L&DCCManagement Committee  | EH/JW/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timeConvening of additional meetingsPostings on websiteE-circulations to clubsReports to AGM 2019 and pre-season meetings  | Constitution rewritten and in Handbook 2019New Management Structure meetings take placeL&DCC runs smoothly in 2019 | AGM 2019 LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| **18.2**  **MANAGEMENT COMMITTEE** | **SO 2** | **M/C meets monthly under new terms of reference 2019*** Responsible for the overall management of the League
* Responsible for all matters relating to Finance
* Responsible for all matters relating to 1st and 2nd X1 Cricket
* To monitor results on play-cricket taking action where appropriate,
* Responsible for liaison and all matters with ECB
* Responsible for liaison and all matters with LCF, Cheshire Cricket Board, Cricket Wales and Lancs CCC
* Liaison with the MCUA
* Responsible for establishment of Fixture Programme across all Divisions (except Juniors.)
* Responsible for managing and approval of all registrations to the League including advising clubs on Managed Migration.
 | L&DCCManagement Committee  | EH/JW/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timeConvening of additional meetingsPostings on websiteE-circulations to clubsReports to AGM 2019 and pre-season meetings  | Constitution rewritten and in Handbook 2019New Management Structure monthly meetings take placeL&DCC runs smoothly in 2019 | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| **18.3 DISCIPLINARY SUB COMMITTEE** | **SO 2** | **No change**s **to be made**Disciplinary sub-Committee officials remain in post        Disciplinary Chairman/Disciplinary Secretary/Assistant Disciplinary Secretary | L&DCCManagement Committee and L&DCC Disciplinary sub-Committee | EH/JW/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timePostings on websiteE-circulations to clubsReports to AGM 2019 and pre-season meetings  | Disciplinary Sub-Committee continues to run smoothly in 2019 | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| **18.4 3rd X1s SUB COMMITTEE** | **SO 2**  | **3rd XI sub Committee Chair appointed** New 3rd XI sub Committee created* Responsible for 3rd X1 Saturday and 3rd X1 Sunday Leagues
* To monitor results on play-cricket taking action where appropriate.
* Liaising with the Fixture Secretary when establishing the Season’s Fixtures
* Responsible for managing changes to Fixtures
* Responsible for issues relating to eligibility of players
* Responsible for monitoring Spirit of Cricket issues in 3rd X1s
* Responsible for resolving any issues (other than Disciplinary) arising from matches in these Divisions.
* To respond to requests from clubs for help and advice
* Dealing with any appropriate issues as referred by the Management Committee
 | L&DCCManagement Committee and 3rd XI sub Committee Chair  | EH/JW/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timePostings on websiteE-circulations to clubsReports to AGM 2019 and pre-season meetings  | 3rd XI Sub-Committee meets monthly and reports to M/C, runs smoothly in 2019 | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| **18.5 CLUB AND GROUND SUB COMMITTEE** | **SO 2** | Club & Ground Chair remains in post**New Club & Ground Chair sub-Committee created*** Responsible for ensuring all Club and Ground visits are undertaken in accordance with the League schedule
* To monitor the Club and Ground reports from Umpires and Captains, taking action where appropriate.
* To assist the Club and Ground Chair in the preparation of the Annual return on Grounds and Pitches to the ECB
* To visit and make recommendations on the Southport and District League Clubs in contention for promotion each year.
* To respond to requests from clubs for help and advice.
* To respond to specific requests from the Management Committee in the event of any club’s ground/pitch giving cause for concern.
* Dealing with any appropriate issues as referred by the Management Committee
 | L&DCCManagement Committee and Club & Ground sub Committee Chair  | EH/JW/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timePostings on websiteE-circulations to clubsReports to AGM 2019 and pre-season meetings  | Club & Ground Sub-Committee meets monthly and reports to M/C, runs smoothly in 2019 | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| **18.6 JUNIOR LEAGUE SUB COMMITTEE** |  | **Junior League sub Committee Chair appointed****New Junior League sub-Committee created*** To produce fixtures for the, current, U11 13 15 18 Divisions.
* To produce fixtures and arrangements for the appropriate cup competitions.
* To monitor results via play-cricket, taking action if there are any issues
* To deal with any issues ( including first level disciplinary in association with Disciplinary Secretary) arising from matches
* To adjudicate on any disputes arising from playing/non-playing of matches.
* To respond to requests from clubs for help and advice.
* Dealing with any appropriate issues as referred by the Management Committee
 | L&DCCManagement Committee and Junior League sub Committee Chair  | EH/JW/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timePostings on websiteE-circulations to clubsReports to AGM 2019 and pre-season meetings  | Junior League Sub-Committee meets monthly and reports to M/C, runs smoothly in 2019Junior League fixtures are written and fulfilled | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| **18.7 WOMEN’S AND GIRLS SUB COMMITTEE** |  | **Women’s and Girls sub Committee Chair appointed****New Women’s and Girls sub-Committee created*** Responsible for working with the L&DCC Women’s and Girls Cricket Officer for encouraging and developing Women’s and Girls Cricket within the Liverpool Competition.
* Liaising with Lancashire Cricket Women’s and Girls Section
* Organising Women’s and Girls events within the Liverpool Competition.
* Dealing with any appropriate issues as referred by the Management Committee
 | L&DCCManagement Committee and Women’s and Girls sub-Committee Chair  | EH/JW/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timePostings on websiteE-circulations to clubsReports to AGM 2019 and pre-season meetings  | Women’s and Girls Sub-Committee meets monthly and reports to M/C, runs smoothly in 2019See L&DCC Priority Areas 12 and 13 2018 | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |
| **18.8 CUP COMPETITIONS SUB COMMITTEE** |  | **Cup Competitions sub Committee Chair appointed****Cup Competitions sub-Committee created*** Together with the Fixture/Results secretary responsible for the formatting of cup competitions within the League including clarifying entries.
* Responsible for undertaking and publishing the cup draws
* Responsible for ensuring appropriate progress within each competition
* Assisting and where appropriate ruling on play dates in matches.
* Establishing a schedule of Finals and making appropriate arrangements for them,
* Dealing with any appropriate issues as referred by the Management Committee
 | L&DCCManagement Committee and Cup Competitions sub-Committee Chair  | EH/JW/CWLCF Club & Community Cricket Manager *(*West) as appropriate and necessary. | Allocation of timePostings on websiteE-circulations to clubsReports to AGM 2019 and pre-season meetings  | Cup Competitions Sub-Committee meets monthly and reports to M/C, runs smoothly in 2019See L&DCC Priority Areas 12 and 13 2018 | LCF/L&DCC pre/mid and end of season meetingsOct 2016/March 2018April 2016/June 2018/Oct – Nov 2018and ongoing 1st Oct 2013 - Sept 30th, 2018 |

**30/03/2019ECB Premier Leagues Pre-season update March 2019**

**Priority Areas 19-21**

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| **2018 Priority Area: 19. New ECB 2019 Performance Related Fee Payment criteria (1)****Format Reform - continued reform in formats based on insight and player feedback, encouraging deeper reforms across the divisions of the Premier League**.  |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| **19.1****ECB PRFP 2019 1****Format Reform - continued reform in formats based on insight and player feedback,** | **3** | **Circulate ECB required Junior League Formats for 2019 to clubs in good time for LC SD JL AGM 2019.** | **L&DCC****Management Committee.****L&DCC****Junior Leagues sub-Committee.** | **JW****NC** | **Booking of additional meetings****Duplication for SGM/AGMs** | **Discussion of required ECB Junior League Formats for 2019 at Liverpool Competition Southport District Junior Leagues AGM January 2019, takes place.** | **April 2019** |
| **Changes for 2019 agreed: LC SD JL to come closely into alignment with ECB Junior League Formats for 2019.** |
| **Path forward is clear.** | **April 2019** |
| **Re-write Regulations for****LC SD JL for 2019 in line with agreed changes to come closely into line with ECB formats for 2019.** | **L&DCC****Management Committee.****L&DCC****Junior Leagues sub-Committee.** | **JW****NC****CW** | **Booking of additional meetings****Duplication for SGM/AGMs** | **Re-written Regulations for****LC SD JL for 2019 in line with agreed changes to come closely into line with ECB formats for 2019 are included in L&DCC Handbook 2019****See L&DCC Handbook 2019****See L&DCC website**[**http://www.lpoolcomp.co.uk/uploaded\_files/documents/LC\_SD\_JL\_Playing\_Regulations\_2019\_.docx**](http://www.lpoolcomp.co.uk/uploaded_files/documents/LC_SD_JL_Playing_Regulations_2019_.docx) | **April 2019** |
| **Evaluate re-written Regulations for****LC SD JL for 2019 in line with agreed changes to come closely into line with ECB formats for 2019, during and at end of season 2019.** | **L&DCC****Management Committee.****L&DCC****Junior Leagues sub-Committee.** | **JW****NC** | **Booking of additional meetings****Duplication for SGM/AGMs** | **Agenda item at LC SD JL AGM 2020.** | Jan 2020 |
| **Path forward is clear.** |
| **Make proposals as/if**  **felt necessary re numbers of players** |
| **19.2****ECB PRFP 2019 1****Format Reform - continued reform in formats based on insight and player feedback, encouraging deeper reforms across the divisions of the L&DCC** | **3** | **Consult clubs re 1st and 2nd XI Formats at end of season meeting 2018.** | **L&DCC****Management Committee.** | **EH/JW/****CW/RD** | **Booking of additional meetings****Duplication for SGM/AGMs** | **Convening of Special General Meeting for 1st and 2nd XI clubs re League Formats 2019 -****Not wanted by clubs** | October 2018 |
| **Path forward is clear** |
| **Consult 3rd XI clubs re League Formats Season 2019 at end of season meeting 2018.** | **L&DCC****Management Committee.**  | **EH/JW/****CW/RD** | **Booking of additional meetings****Duplication for SGM/AGMs** | **Convening of Special General Meeting for****3rd XI clubs re League Formats 2019****Proposals thereto** | November 2018 |
| **Convene Special General Meeting for 3rd XI clubs re League Formats 2019** | **L&DCC****Management Committee and**  | **EH/JW/****CW/RD** | **Booking of additional meetings****Duplication for SGM/AGMs** | **Convening of Special General Meeting for****3rd XI clubs re League Formats 2019****Proposals therefrom:*****1. Retain time cricket in 3rd XI structure******2. Restore Prem/Div 1N / Div 1S*** | November 2018 |
| **Make proposals to AGM 2019 re 3rd XI League Formats 2019**  | **L&DCC****Management Committee and** **Third XIs sub-Committee** **Chair**  | **EH/JW/****CW/RD/****ES** | **Duplication for SGM/AGMs** | **Proposals accepted by clubs** | December 2018 |
| **Write 3rd XI Fixtures for 2019 based on SGM/AGM outcomes** | **EH/RD** | **EH/RD** | **Booking of additional meetings** | **Fixtures published**  | January 2019 |
| **Consult clubs at AGM 2019 again re 1st and 2nd XI formats** | **L&DCC****Management Committee and** **Third XIs sub-Committee** **Chair**  | **CW/JW/ES** | **Duplication for SGM/AGMs** | **Path forward is clear** | January 2019 |
| **Consult clubs at End of Season 2019 meetings re 1st, 2nd XI and 3rd XI formats.** | **L&DCC****Management Committee and** **Third XIs sub-Committee** **Chair**  | **EH/JW/****CW/RD/****ES** | **Duplication for SGM/AGMs** | **Path forward is clear** | October 2019 |

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| **2018 Priority Area: 20. New ECB 2019 Performance Related Fee Payment criteria (2)****Adoption/Continued use of Play-Cricket Scorer Pro and/or Play-Cricket Scorer encouraging deeper use throughout divisions**  |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| **ECB PRFP 2019 2****Adoption/Continued/ use of Play-Cricket Scorer Pro and/or Play-Cricket Scorer encouraging deeper use throughout divisions**  | **2** | **Agenda item at M/C meetings 2018 and 2019.** | **L&DCC****Management Committee and** **sub-Committee** **Chairs** | **CW: include on agendas****RD speak to at meetings** | **Duplication for M/C and sub-Co meetings and SGM/AGMs** | **Use of Play-Cricket Scorer Pro and/or Play-Cricket Scorer increases throughout L&DCC divisions as shown on play-cricket.** | **October 2019** |
| **Agenda item at End of Season 2018 meetings.** | **L&DCC****Management Committee and** **sub-Committee** **Chairs** | **CW: include on agendas****RD speak to at meetings** | **Duplication for M/C and sub-Co meetings and SGM/AGMs** | **Use of Play-Cricket Scorer Pro and/or Play-Cricket Scorer increases throughout L&DCC divisions as shown on play-cricket.** | **October 2019** |
| **Agenda item at AGM 2019 meeting.** | **L&DCC****Management Committee and** **sub-Committee** **Chairs** | **CW: include on agendas****RD speak to at meetings** | **Duplication for M/C and sub-Co meetings and SGM/AGMs** | **Use of Play-Cricket Scorer Pro and/or Play-Cricket Scorer increases throughout L&DCC divisions as shown on play-cricket.** | **October 2019** |
| **Agenda item at Captains 2019 meeting.** | **L&DCC****Management Committee and** **sub-Committee** **Chairs** | **CW: include on agendas****RD speak to at meetings** | **Duplication for M/C and sub-Co meetings and SGM/AGMs** | **Use of Play-Cricket Scorer Pro and/or Play-Cricket Scorer increases throughout L&DCC divisions as shown on play-cricket.** | **October 2019** |
| **Agenda item at pre-Season 2019 meeting.** | **L&DCC****Management Committee and** **sub-Committee** **Chairs** | **CW: include on agendas****RD speak to at meetings** | **Duplication for M/C and sub-Co meetings and SGM/AGMs** | **Use of Play-Cricket Scorer Pro and/or Play-Cricket Scorer increases throughout L&DCC divisions as shown on play-cricket.** | **October 2019** |
| **Agenda item at End-of Season 2019 meetings.** | **L&DCC****Management Committee and** **sub-Committee** **Chairs** | **CW: include on agendas****RD speak to at meetings** | **Duplication for M/C and sub-Co meetings and SGM/AGMs** | **Use of Play-Cricket Scorer Pro and/or Play-Cricket Scorer increases throughout L&DCC divisions as shown on play-cricket.** | **October 2019** |
| **2018 Priority Area: 21. New ECB 2019 Performance Related Fee Payment criteria (3)****The recruitment of a minimum of one female committee member who is actively engaged in the decision-making process of the league.** |
| **Key L&DCC Issue** | **LCF****SO**  | **Action to be taken** | **Lead by** | **Official(s) involved** | **Resource implications** | **Success criteria/Impact Evaluation** | **Review date** |
| **The recruitment of a Chair of Women’s and Girls Cricket in the L&DCC.** | **3** | **See Priority Area 12 2018****See Priority Area 18.7 2019** | **L&DCC****Management Committee**  | **JW/CW** | **Bookings for additional sub-Committee Meetings.****Duplication for M/C and sub-Co meetings and SGM/AGMs****Cost of running W&GsTournaments** | **Women’s and Girls Cricket Chair successfully appointed 2018****Women’s and Girls cricket in L&DCC grows**  | **January 2019****October 2019** |
| **ECB PRFP 2019 3****The recruitment of a minimum of one female committee member who is actively engaged in the decision-making process of the league.** | **3** | **Discussion within the W&Gs sub-Committee.****Identify a female member of the Women’s and Girls Cricket sub Committee of the L&DCC to be appointed to main L&DCC Management Committee in addition to Chair of Women’s and Girls Cricket sub Committee** | **Chair of Women’s and Girls Cricket sub Committee L&DCC and****Management Committee**  | **Paul Bate/****JW/CW** | **Duplication for M/C and sub-Co meetings.** | **Women’s and Girls Cricket sub-Committee female member successfully appointed and attends L&DCC Management Committee meetings**  | **April 2019** |

**L&DCC Appendix 1**

**A clear participation offer to all players and clubs**

**Embedded and Ongoing**

1. **Meeting Customer/Club and Player Needs**
2. We will continue to work with our clubs to develop & maintain insight into the needs, expectations and perceptions of people from all parts of the L&DCC community.
3. The insights we collect will be used to inform the local decisions we make about everything we do*.* We will use ongoing feedback from National Cricket Playing Surveys as part of this process.
4. We will use these insights to develop specific action plans to innovate and improve, ensuring that we work towards our agreed outcomes
5. **Working in Partnership**
6. We will continue to seek, develop, and maintain mutually beneficial partnerships within the LCF and L&DCC network and with external partners to help develop an innovative and efficient service which meets the needs & expectations of our community. In particular we will ensure:
7. Effective relationships between players, clubs and the LCF/ ECB
8. Identified economies of scale with ECB and LCF e.g. bulk purchases, ECB/LCF Club support programmes, LCF GA,
9. Aligned and integrated programmes with ECB and LCF
10. **Managing the Future**
11. We will continually review the future challenges, risks and opportunities facing L&DCC cricket
12. We will be adaptable and flexible to ensure we respond effectively to political, environmental, economic, social and technological changes that impact on us
13. We aim to create a secure long-term future for L&DCC cricket for future generation

**L&DCC Appendix 2**

**1. Impact Assessment**

Policy Impact Assessments (IAs) are formalised, knowledge and evidence-based procedures to assess the intended and unintended, positive and negative impacts of policy proposals to inform policy development.

**IAs can potentially improve effectiveness by:**

1. informing the L&DCC and the LCF about possible ramifications of their Memorandum of Understanding (MoU) policy initiative 2014 to strengthen the evidence-basing of their policies;
2. improving the transparency of decision-shaping processes through the analysis of policy proposals’ likely effects, so that contributions to sustainability and ‘better regulation’ are disclosed while the pursuit of particular interests is made more difficult;
3. increasing participation in the decision-making processes, in order to reflect a wide range of considerations and improve acceptance and legitimacy of the policy; and
4. making clear how policy proposals contribute to the various priorities, goals, and indicators of policy, thereby supporting achievement of goals.
5. contributing to a continuous learning process in policy development: IA identifies causalities which can feed into the ex-post review of policies.

**2. Procedure**

The L&DCC and LCF should carry out the IAs by

1. Planning the IA
2. Carrying out the IA
3. Consultation with affected stakeholders
4. Coordination with ECB, other CCBs and Premier Leagues
5. Summary and presentation of findings in an IA report
6. Forwarding of IA findings to ECB
7. Publication of the IA report in the updated to 2015 L&DCC/LCF rolling MoU.

The analytical steps, which mainly relate to step 2.2 can be set out as

1. Problem definition
2. Definition of policy objectives
3. Development of policy options
4. Analysis of impacts
5. Comparison of policy options and recommendation of one option
6. Defining monitoring measures.

**3. Methods for Supporting Policy Impact assessments**

Some or all the following methods could be used to support the L&DCC / LCF IA.

1. Scoping e.g. using checklists
2. For qualitative analysis using focus groups
3. For quantitative analysis using modelling
4. Aggregation and comparison of options e.g. using Two Circles data
5. Analysing the coherence of policies
6. Supporting participation and involvement e.g. internet using consultation
7. Data presentation and involvement at Special or Annual General Meetings
8. Monitoring and evaluation using data indicators

**4. Performance measurement**

The credibility of findings and assessments depends to a large extent on the manner in which monitoring and evaluation is conducted. To assess performance, it is necessary to select before the implementation of the project, indicators which will permit to rate the outputs and outcomes targeted.

An outcome indicator has two components:

1. The baseline which is the situation before the programme or project begins, and
2. The target which is the expected situation at the end of the project.

An output indicator does not have any baseline as the purpose of the output is to introduce something that does not exist yet.

***Appendix***

1. ***Monitoring and evaluation (M&E)***

*This is a process that helps improving performance and achieving results. Its goal is to improve current and future management of outputs, outcomes and impact. It is mainly used to assess the performance of projects, institutions and programmes. It establishes links between the past, present and future actions.*

1. ***Evaluation***

*The M&E is, as its name indicates, separated into two distinguished categories: Evaluation and Monitoring. An evaluation is a systematic and objective examination concerning the relevance, effectiveness, efficiency and impact of activities in the light of specified objectives. The idea in evaluating projects is to isolate the errors not to reproduce them and to underline and promote the successful mechanisms for current and future projects.*

*An important goal of the evaluation is to provide recommendations and lessons to the project managers and implementation teams that have worked on the projects and for the ones that will implement and work on similar projects.*

*Evaluations are also indirectly a means to report to the donor about the activities implemented. It is a means to verify that the money donated is being well managed and transparently spent. The evaluators are supposed to check and analyse the budget lines and to report the findings in their work.*

1. ***Monitoring***

*Monitoring is a continuous assessment that aims at providing all stakeholders, with early detailed information on the progress or delay of the ongoing assessed activity. It is an oversight of the implementation stage of the activity. Its purpose is to determine if the outputs, deliveries and schedules planned have been reached so that action can be taken to correct the deficiencies as quickly as possible.*

1. ***Monitoring and Evaluation: differences therein***

*The common ground for monitoring and evaluation is that they are both management tools. For monitoring, data and information collection for tracking progress according to the terms of reference is gathered periodically unlike for evaluation for which the data and information collection is happening during or in view of the evaluation. The monitoring is a short-term assessment and does not take into consideration the outcomes and impact unlike the evaluation process which also assesses the outcomes and sometime longer-term impact. This impact assessment occurs sometimes after the end of a project, but it rarely occurs as it is expensive and difficult to determine whether the project is responsible of the observed impact.*

1. ***Importance of Monitoring and Evaluation***

*Although evaluations are often a retrospective, their purpose is essentially forward looking. Evaluation applies the lessons and recommendations to decisions about current and future programmes. Evaluations can also be used to promote new projects, get support from governments, raise funds from public or private institutions and inform the general public on the different activities.*

ECB Appendix 2

**ECB Accredited Premier League Funding**

1. **Fixed Fee Payments**

ECB Accredited Premier Leagues have been tasked with, and made accountable against, the fulfilment of Core Roles and Responsibilities to Minimum Quality Standards as follows:

**1.1. Core Cricket Programme**

Each ECB Accredited Premier League to ensure each of their Clubs:

1. Provide grounds and facilities appropriate for Premier League Cricket
2. Provide competition at the pinnacle of an integrated pyramid of Feeder Leagues
3. Achieve and maintain Clubmark accreditation
4. Observe ECB Directives as part of Premier League Playing Conditions
5. Register all players on play-cricket.com
6. Post all fixtures, results and scorecards on Play-Cricket.com
7. Operate an active junior section at Under 11, Under 13 and Under 15 age groups
8. Appoint Umpires that are full members of ECB ACO for premier division matches

**1.2. Engagement with the County Network**

Each ECB Accredited Premier League to develop an MOU and action plan with their respective CCB (s) that details joint initiatives with shared KPIs that focus on

1. A clear participation offer to all players and clubs
2. A coherent talent pathway

This should cover, as a minimum, the following:

* Plans to strengthen working relationships
* Specific delivery plans for joint programmes and activities
* Specific plans to provide economies of scale across the two organisations
* Clear adherence to common policies
1. **Performance Related Fee Payments**

The Performance Related Fee Payments (PRFP) payable to the Premier Leagues shall be paid in December of each year and shall be divided by ECB between those Premier Leagues who qualify to share in the PRFP pot measured on their achieving the objective targets over the season just finished. ECB shall agree the criteria and the method of calculation through the Recreational Cricket Group.

**2019 Performance Related Fee payment criteria**

*Unknown*

*To date no written data supplied from ECB*

*Telephone steer from Tessa Whieldon Nov 2018*

**3. Ready to Invest**

Each ECB Accredited Premier League must be ‘Ready to Invest’ from 1 October 2013 for funding to be released. An ECB Accredited Premier League will be deemed ‘Ready to Invest’ when it has fulfilled the specific requirements as set down in both Section b (above) and Section 3.2

**4. Impact measurement**

Each ECB Accredited Premier League will be held accountable for investment as set down in Sections 1 and 2 above.